

Agenda

Overview and Scrutiny Committee

Thursday, 7 September 2023 at 7.30 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in the Town Hall, Castlefield Road, Reigate. Members of the public, Officers and Visiting Members may attend remotely or in person.

All attendees at the meeting have personal responsibility for adhering to any Covid control measures. Attendees are welcome to wear face coverings if they wish.



Members of the public may observe the proceedings live on the Council's [website](#).

Members:

N. D. Harrison (Chair)

J. Baker

M. S. Blacker

J. Booton

G. Buttironi

J. Dwight

M. Elbourne

K. Fairhurst

B. Green

G. Hinton

S. Khan

S. Parnall

A. Proudfoot

R. Ritter

K. Sachdeva

Substitutes:

For enquiries regarding this agenda;

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Reigate & Banstead
BOROUGH COUNCIL
Banstead | Horley | Redhill | Reigate



Conservatives:	Z. Cooper, J. Hudson and M. Tary
Residents Group:	G. Adamson, J. S. Bray and P. Harp
Green Party:	P. Chandler, V. Chester, J. C. S. Essex, S. McKenna, S. Sinden, J. Thorne and D. Torra
Liberal Democrats	S. A. Kulka

Mari Roberts-Wood
Managing Director

1. Minutes (Pages 6 - 18)

To confirm as a correct record the Minutes of the previous meeting.

2. Apologies for absence and substitutions

To receive any apologies for absence and notification of any substitute Members in accordance with the Constitution.

3. Declarations of interest

To receive any Declarations of Interest (including the existence and nature of any Party Whip).

4. Leader's Update

To receive an update from the Leader of the Council, Councillor Richard Biggs.

5. Quarter 1 2023/24 performance report (Pages 19 - 74)

To consider the Council's performance in Quarter 1 2023/24 including Key Performance Indicators for Q1 2023/24, Revenue Budget and Capital Programme forecasts for Q1 2023/24, the Prudential and Treasury Management Indicators and Treasury Management Outturn Report for 2022/23 and the Treasury Management Performance Update for Q1 2023/24.

RECOMMENDED that Overview and Scrutiny Committee:

- i) Notes the Key Performance Indicator Performance for Q1 2023/24 as detailed in the report and Annex 1 and makes any observations to the Executive;
- ii) Notes the Revenue Budget and Capital Programme forecasts for Q1 2023/24 as detailed in the report and at Annexes 2 and 3 and makes any observations to the Executive;
- iii) Notes the Prudential and Treasury Management Indicators and Treasury Management Outturn Report for 2022/23 at Annex 4 and the Quarter 1 Treasury Management Performance Update for 2023/24 at Annex 5 and makes any observations to the Executive;

6. Environmental Sustainability Strategy: Annual Report (Pages 75 - 120)

To receive the report on 2022/23 progress on the Environmental Sustainability Strategy and make any observations to Executive.

RECOMMENDED that Overview and Scrutiny Committee:

- i) Notes the Environmental Sustainability Strategy progress report (Annex 1) and makes any observations to the Executive.
- ii) Agrees to request Democratic Services (in consultation with the O&S Chair and relevant Head of Service) to prepare a scoping report looking at establishing a time limited Scrutiny Panel for the forthcoming Environmental Sustainability Strategy Review, to be considered at a future Committee meeting.

7. Overview and Scrutiny Committee Forward Work Programme (Pages 121 - 136)

To consider and agree any changes to the schedule for Overview and Scrutiny Committee's Forward Work Programme 2023/24 and to consider the Action Tracker from the previous meeting.

8. Executive

To consider any items arising from the Executive which might be subject to the 'call-in' procedure in accordance with the provisions of the Overview and Scrutiny Procedure Rules set out in the Constitution.

9. Any other urgent business

To consider any item(s) which, in the opinion of the Chairman, should be considered as a matter of urgency - Local Government Act 1972, Section 100B(4)(b).

(NOTE: Under the Committee and Sub-Committee Procedure Rules set out in the Constitution, items of urgent business must be submitted in writing but may be supplemented by an oral report.)



Our meetings

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



Streaming of meetings

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The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



Notice is given of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.